



CANCELLATION REQUEST

CONTACT DETAILS	DELEGATE DETAILS
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CONTACT NAME _____ COMPANY NAME _____ CITY / COUNTRY _____ E-MAIL ADDRESS _____ PHONE. N° _____ DATE _____	SD REF. NUMBER SD/ _____ DELEGATE NAME _____ COMPANY NAME _____ REGISTRATION TYPE _____ REGISTRATION FE. \$\$ _____
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All refunds exclude GST at 7% (if applicable) which is reclaimable. For more information, please see here www.spikes.asia/delegates/essential_information.cfm

REASON FOR CANCELLING _____

PLEASE TICK ONE OF THE FOLLOWING BOXES, SIGN BELOW AND RETURN BY FAX TO +44 (0) 207 728 4044 OR SCANNED IN AN EMAIL TO DELEGATES@SPIKES.ASIA.

1. I WISH TO REQUEST A REFUND
 Refunds will be processed after the festival. Please submit proof of payment along with this form.
2. I WISH TO USE THIS CREDIT FOR MY SPIKES ASIA 2011 FESTIVAL ENTRIES/DELEGATES.

PLEASE NOTE THE FOLLOWING INFORMATION:

1. All refunds exclude GST at 7% (if applicable)
2. Refunds for credit card payments will be reimbursed to the original credit card.
3. Refunds for bank transfers will be made by bank transfer.
4. All refunds submitted by bank transfer are subject to deductions of bank charges

PLEASE NOTE THAT THE ABOVE SECTION MUST BE COMPLETED, SIGNED AND RETURNED TO US BY THE 27TH AUGUST 2010 IN ORDER FOR YOUR REQUEST TO BE PROCESSED. REFUNDS WILL NOT BE ISSUED UNTIL THIS FORM IS RECEIVED. THE REFUND DEADLINE ALSO APPLIES TO DOWNGRADES AND CREDIT FOR 2011

BANK TRANSFER PAYMENT INSTRUCTIONS Applicable only to bank transfer refunds, ACCOUNT NAME: ACCOUNT NUMBER: SORT CODE: IBAN NUMBER: BIC/SWIFT: BANK NAME: BANK ADDRESS:	OFFICE USE ONLY PAYMENT METHOD _____ SALES REF. N° _____ _____ _____ _____	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: right;">AUTHORISED</td> <td style="text-align: center;">YES</td> <td style="text-align: center;">NO</td> </tr> <tr> <td style="text-align: right;">AUTHORISED BY</td> <td colspan="2">1 _____</td> </tr> <tr> <td style="text-align: right;">ACTIONED DATE</td> <td colspan="2">2 _____</td> </tr> </table>	AUTHORISED	YES	NO	AUTHORISED BY	1 _____		ACTIONED DATE	2 _____	
AUTHORISED	YES	NO									
AUTHORISED BY	1 _____										
ACTIONED DATE	2 _____										